

**COMMISSIONERS' COURT
SPECIAL MEETING
11.28.2016**

[AGENDA](#)

[AUDIO](#)

[ATTESTATION](#)

SCROLL DOWN FOR MINUTES AND/OR ATTACHMENTS

**COMMISSIONERS' COURT
SPECIAL MEETING
NOVEMBER 28, 2016**

The Titus County Commissioners' Court, after notice posted in the manner, form and contents as required by law, met in Special Meeting on Monday, November 28, 2016 at 9:00 a.m. in the Titus County Courtroom, Room 205, located at 100 West 1st Street with the following members present:

Brian P. Lee	-	County Judge
Al Riddle	-	Commissioner Precinct 1
Mike Fields	-	Commissioner Precinct 2
Phillip Hinton	-	Commissioner Precinct 3
Jimmy Parker	-	Commissioner Precinct 4
Joan Newman	-	County Clerk
Sheryl Preddy	-	County Treasurer
Tim Ingram	-	County Sheriff
Carl Johnson	-	County Auditor

PUBLIC ATTENDING

Claretna Vaxter	Heath Hilliard
Scott McCoy	Janice R. Chism
Clint Bain	Christie Davis
Sharon Reynolds	Carolyn Norman
Joyce Simpson	

INVOCATION: Judge Brian Lee

PLEDGE OF ALLEGIANCE: Judge Brian Lee

1. PUBLIC COMMENTS AND/OR REQUESTS FOR INFORMATION ON NON-AGENDA ITEMS IN ACCORDANCE WITH SECTION 551.042, TEXAS OPEN MEETINGS

There were none.

2. CONSIDER AND POSSIBLY APPROVE MINUTES FROM NOVEMBER 14, 2016 REGULAR MEETING OF THE COMMISSIONERS' COURT

Motion was made by Commissioner Hinton and seconded by Commissioner Fields to approve minutes from November 14, 2016 regular meeting of the Commissioners' Court. Motion passed unanimously.

3. CONSIDER AND POSSIBLY APPROVE MINUTES FROM NOVEMBER 17, 2016 SPECIAL MEETING OF THE COMMISSIONERS' COURT

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to approve minutes from November 17, 2016 special meeting of the Commissioners' Court. Motion passed unanimously.

4. CONSIDER AND POSSIBLY APPROVE ENTERING INTO AN AGREEMENT WITH TREND HR TO CONDUCT AN AUDIT OF COUNTY RECORDS AND PROCESSES RELATED TO HIRING AND EMPLOYMENT

Titus County has approximately 120 employees. Since Titus County does not have a Human Resources Department, the Auditor's office would like to have an expert do an assessment of our policies, handbook and job descriptions to identify any potential risk areas and offer solutions. The Sheriff's department works under different rules since they operate around the clock seven (7) days a week.

Heath Hilliard and Scott McCoy were present from TrendHR to answer any questions from the Commissioners' Court and to give a brief overview of the services their company has to offer.

Motion was made by Commissioner Fields and seconded by Judge Lee to enter into an agreement with TrendHR to conduct an audit of county records and processes related to hiring and employment to consist of three (3) components in the amount of \$7500.00. Motion passed three to two with Commissioners Riddle and Parker voting nay. [\(SEE ATTACHMENT 01\)](#)

5. CONSIDER AND POSSIBLY APPROVE REVISIONS TO ON SITE SEWAGE FACILITY (OSSF) ORDERS, CLINT BAIN (TABLED 11-14-16)

Sgt. Clint Bain presented the Court with the amendments and justifications that he is recommending for approval to the Texas Commission on Environmental Quality (TCEQ) for on-site sewage facilities for Titus County, Texas. [\(SEE ATTACHMENT 02\)](#)

Motion was made by Commissioner Riddle and seconded by Commissioner Parker to approve revisions to On-Site Sewage Facility (OSSF) orders submitted to TCEQ and to become effective from and after date of approval as required by law and upon the approval from TCEQ. Motion passed unanimously.

6. CONSIDER AND POSSIBLY APPROVE REVISION TO SUBDIVISION REGULATIONS INCLUDING NEW ON SITE SEWAGE FACILITY (OSSF) ORDERS AND POSSIBLE MULTI-FAMILY DEVELOPMENT SPECIFICATIONS, CLINT BAIN (TABLED 11-14-16)

Sgt. Bain presented the Court with revisions regarding procedures regulating residential and commercial developments and manufactured home rental communities. [\(SEE ATTACHMENT 03\)](#)

Motion was made by Commissioner Parker and seconded by Commissioner Riddle to approve revision to Subdivision Regulations including New On-Site Sewage Facility (OSSF) Orders and possible Multi-Family Development Specifications. Motion passed unanimously.

7. DISCUSS AND POSSIBLY TAKE ACTION ON FUTURE OPERATION OF THE COUNTY PARK (TABLED 11-14-16)

Motion was made by Commissioner Hinton to give Luminant a six (6) month notice that the county is no longer going to take care of the County Park. Motion was rescinded by Commissioner Hinton.

Motion was made by Commissioner Fields and seconded by Commissioner Hinton to table taking action on future operation of the County Park for two (2) weeks. Motion passed unanimously.

8. CONSIDER AND POSSIBLY APPROVE GOING OUT FOR BIDS ON REPAIRS TO INSIDE COURTHOUSE WALLS (MIKE FIELDS)

Motion was made by Commissioner Fields and seconded by Commissioner Hinton to approve going out for bids on repairs to inside courthouse walls. Motion passed unanimously.

9. CONSIDER AND POSSIBLY APPROVE COBRA RATES FOR 2017 RELATED TO COUNTY HEALTH INSURANCE PLAN

Motion was made by Commissioner Fields and seconded by Commissioner Hinton to approve Cobra rates for 2017 related to County Health Insurance. Motion passed unanimously. [\(SEE ATTACHMENT 04\)](#)

10. CONSIDER AND POSSIBLY APPROVE TRAVEL AND SEMINARS FOR TITUS COUNTY EMPLOYEES AND ELECTED OFFICIALS

No travel was turned in for approval.

11. APPROVE ORAL AND WRITTEN REPORTS OF COUNTY OFFICIALS

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to approve oral and written reports of county officials. Motion passed unanimously. ([SEE ATTACHMENT 05](#))

12. CONSIDER AND POSSIBLY APPROVE TREASURER'S REPORT

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to approve treasurer's report. Motion passed unanimously. ([SEE ATTACHMENT 06](#))

13. APPROVE BUDGET AMENDMENTS

Motion was made by Commissioner Hinton and seconded by Commissioner Fields to approve budget amendments #47-54 for FY16. Motion passed unanimously. ([SEE ATTACHMENT 07](#))

14. SIGN PAY ORDERS AND APPROVE PAYMENTS

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to sign pay orders and approve payments. Motion passed unanimously. ([SEE ATTACHMENT 08](#))

15. CLOSING COMMENTS BY COUNTY JUDGE AND COMMISSIONERS, IF ANY

Judge Lee asked the Court when they wanted to meet regarding selection of hiring a Road Engineer. It was determined that a Special Meeting would be held on Friday at 9:00 a.m. on 12/09/2016.

Judge Lee reported that he has gone through documents for the elevator for any potential add-on charges, items that are going to be required and quantify what they are. He has not turned these in to Dan with the elevator company.

Commissioner Fields asked that the Court remember the Freddy Smith family since Mr. Smith was a past employee of his.

ADJOURN:

Motion was made at 10:55 a.m. to adjourn by Commissioner Hinton and seconded by Commissioner Fields. Motion passed unanimously.