

[AGENDA](#)

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SCROLL DOWN FOR MINUTES AND/OR ATTACHMENTS

**COMMISSIONERS' COURT
REGULAR MEETING
AUGUST 8, 2016**

The Titus County Commissioners' Court, after notice posted in the manner, form and contents as required by law, met in Regular Meeting on Monday, August 8, 2016 at 9:00 a.m. in the Titus County Courtroom, Room 205, located at 100 West 1st Street with the following members present:

Brian P. Lee	-	County Judge - Absent
Al Riddle	-	Commissioner Precinct 1
Mike Fields	-	Commissioner Precinct 2
Phillip Hinton	-	Commissioner Precinct 3
Jimmy Parker	-	Commissioner Precinct 4
Joan Newman	-	County Clerk
Sheryl Preddy	-	County Treasurer
Tim Ingram	-	County Sheriff
Carl Johnson	-	County Auditor - Absent

PUBLIC ATTENDING

Janice R. Chism	Glen Calvert
Troy Sellers	Christie Davis
Carolyn Norman	Joyce Simpson

INVOCATION: Commissioner Mike Fields

PLEDGE OF ALLEGIANCE: Commissioner Mike Fields

1. PUBLIC COMMENTS AND/OR REQUESTS FOR INFORMATION ON NON-AGENDA ITEMS IN ACCORDANCE WITH SECTION 551.042, TEXAS OPEN MEETINGS

There were none.

2. CONSIDER AND POSSIBLY APPROVE MINUTES FROM JULY 25, 2016 SPECIAL MEETING OF THE COMMISSIONERS' COURT

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to approve minutes from July 25, 2016 special meeting of the Commissioners' Court. Motion passed unanimously.

3. CONSIDER AND POSSIBLY APPROVE MINUTES FROM JULY 29, 2016 SPECIAL MEETING OF THE COMMISSIONERS' COURT

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to approve minutes from July 29, 2016 special meeting of the Commissioners' Court. Motion passed unanimously.

4. CONSIDER ENGINEER'S RECOMMENDATION AND POSSIBLY TAKE ACTION ON PROVIDING ANNEX RESTROOM ACCESS FOR ADULT PROBATION, TABLED 7-25-2016 (GLEN CALVERT)

Glen Calvert presented the Court with a sketch showing masonry wall modifications for the Annex. Mr. Calvert stated that there was a one (1) foot change of elevation between Annex and Adult Probation office with it being higher in the Adult Probation office. Options discussed were building a step up with handrails or adding a ramp. A single occupant restroom could be added to space that is already in the Adult Probation office. Issues to be considered are security, demolition and finishing work and ADA compliance. Mr. Calvert told the commissioners that he would meet with them and the contractor at the Adult Probation office and Annex to look at the different options. [\(SEE ATTACHMENT 01\)](#)

Motion was made Commissioner Riddle and seconded by Commissioner Hinton to table taking action on providing Annex restroom access for Adult Probation. Motion passed unanimously.

5. DISCUSS AND POSSIBLY TAKE ACTION ON ASSISTING ADJACENT PROPERTY OWNER NEXT TO ANNEX WITH DRAINAGE ISSUES (TABLED 7-25-16)

James Spears contacted the Court prior to the meeting and asked that this item be tabled as he has not been able to get but one (1) bid.

Motion was made by Commissioner Parker and seconded by Commissioner Hinton to table taking action on assisting adjacent property owner next to Annex with drainage issues. Motion passed unanimously.

6. PUBLIC HEARING FOR TITUS COUNTY CLERK'S OFFICE RECORDS ARCHIVAL PLAN FOR FY 2017 (JOAN NEWMAN)

Titus County Clerk, Joan Newman, came before the Court to present the Records Archival Plan for FY 2017. The Texas Legislature passed a bill which allows the County Clerks to assess a fee for Records Management and Preservation for the preservation of older records filed with their offices. The Commissioners' Court must approve and adopt the fee for no more than \$10.00 on an annual basis. Ms. Newman went over the Restoration and Preservation Projects and goals for FY 2017. [\(SEE ATTACHMENT 02\)](#)

7. CONSIDER AND POSSIBLY APPROVE TITUS COUNTY CLERK'S OFFICE RECORDS ARCHIVAL PLAN FOR FY 2017 (JOAN NEWMAN)

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to approve Order to Adopt Records Archival Plan for FY2017. Motion passed unanimously. [\(SEE ATTACHMENT 03\)](#)

8. CONSIDER AND POSSIBLY APPROVE CONTRACT FOR TITUS COUNTY REMOTE ACCESS WITH DEPARTMENT OF STATE HEALTH SERVICES (DSHS) VITAL STATISTICS UNIT (JOAN NEWMAN)

Motion was made by Commissioner Parker and seconded by Commissioner Hinton to approve contract between Department of State Health Services (DSHS) Vital Statistics Unit and Titus County Clerk's Office to provide access to the Texas Electronic Registration Remote System beginning on September 1, 2016 and ending on August 31, 2018. Motion passed unanimously. [\(SEE ATTACHMENT 04\)](#)

9. CONSIDER AND POSSIBLY APPROVE A PAUPER'S FUNERAL FOR GARY ERICK POLICE

Motion was made by Commissioner Riddle and seconded by Commissioner Parker to approve a pauper's funeral for Gary Erick Police with J. C. White Funeral & Cremation Services in the amount of \$950.00. Motion passed unanimously. [\(SEE ATTACHMENT 05\)](#)

10. CONSIDER AND POSSIBLY APPROVE LOWERING SPEED LIMIT ON CR 1835 FROM 40 MPH TO 35 MPH (PHILLIP HINTON)

Commissioner Phillip Hinton, Precinct 3, told the Court that this was in his precinct. This road is used as a cut through between Hwy 271 to Hwy 71. He has been approached by residents who live on that county road and have safety concerns for them and their children due to people speeding.

Motion was made by Commissioner Hinton and seconded by Commissioner Riddle to approve lowering speed limit on CR 1835 from 40 MPH to 35 MPH. Motion passed unanimously.

11. CONSIDER AND POSSIBLY APPROVE TRAVEL AND SEMINARS FOR TITUS COUNTY EMPLOYEES AND ELECTED OFFICIALS

Motion was made by Commissioner Parker and seconded by Commissioner Hinton to approve travel and seminars for Titus County employees and elected officials. Motion passed unanimously. [\(SEE ATTACHMENT 06\)](#)

12. APPROVE ORAL AND WRITTEN REPORTS OF COUNTY OFFICIALS

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to approve oral and written reports of county officials. Motion passed unanimously. [\(SEE ATTACHMENT 07\)](#)

13. CONSIDER AND POSSIBLY APPROVE TREASURER'S REPORT

Motion was made by Commissioner Riddle and seconded by Commissioner Hinton to approve Treasurer's report. Motion passed unanimously. [\(SEE ATTACHMENT 08\)](#)

14. APPROVE BUDGET AMENDMENTS

There were no budget amendments.

15. SIGN PAY ORDERS AND APPROVE PAYMENTS

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to sign pay orders and approve payments. Motion passed unanimously. [\(SEE ATTACHMENT 09\)](#)

16. CLOSING COMMENTS BY COUNTY JUDGE AND COMMISSIONERS, IF ANY

Commissioner Fields stated that the county had received notification from FEMA as to the final reimbursement amounts for each precinct. Contractors are scheduled to replace the culverts the second week of September.

ADJOURN:

Motion was made at 9:48 a.m. to adjourn by Commissioner Hinton and seconded by Commissioner Riddle. Motion passed unanimously.