

[AGENDA](#)

[AUDIO](#)

[ATTESTATION](#)

SCROLL DOWN FOR ATTACHMENT AND/OR MINUTES

**COMMISSIONERS' COURT
SPECIAL MEETING
MAY 23, 2016**

The Titus County Commissioners' Court, after notice posted in the manner, form and contents as required by law, met in Special Meeting on Monday, May 23, 2016 at 9:00 a.m. in the Titus County Courtroom, Room 205, located at 100 West 1st Street with the following members present:

Brian P. Lee	-	County Judge
Al Riddle	-	Commissioner Precinct 1
Mike Fields	-	Commissioner Precinct 2
Phillip Hinton	-	Commissioner Precinct 3
Jimmy Parker	-	Commissioner Precinct 4
Joan Newman	-	County Clerk
Sheryl Preddy	-	County Treasurer
Tim Ingram	-	County Sheriff - Absent
Carl Johnson	-	County Auditor - Absent

PUBLIC ATTENDING

George Sanford	Glen Calvert
Clint Bain	Pat Dismukes
Shawn Bryan	Judy Kent
Sue Evenwell	Jill Tucker
Claretna Vaxter	Ken Wilson
Christie Davis	Carolyn Norman
Joyce Simpson	

INVOCATION: Judge Brian Lee

PLEDGE OF ALLEGIANCE: Judge Brian Lee

1. PUBLIC COMMENTS AND/OR REQUESTS FOR INFORMATION ON NON-AGENDA ITEMS IN ACCORDANCE WITH SECTION 551.042, TEXAS OPEN MEETINGS

George Sanford addressed the Commissioners' Court about the Subdivision Regulations that were adopted in September, 2015. He feels that the rule that lots have to be at least one (1) acre is too strict. Mr. Sanford referenced Texas Administrative Code [\(SEE ATTACHMENT 01\)](#) in which any new procedures have to be sent to the Texas Commission on Environmental Quality and that notice of a public meeting will be held to discuss the adoption of proposed order. The public notice shall be published at least 72 hours prior to the meeting. He stated that this had not been done. Mr. Sanford feels that there should be a new definition on multi-family/multi-unit and needs to be further addressed. The issue is trying to designate an acre for each trailer in a trailer park making it hard for people to afford. Judge Lee responded in that this would be added as an agenda item to discuss further.

2. CONSIDER AND POSSIBLY APPROVE MINUTES FROM MAY 9, 2016 REGULAR MEETING OF THE COMMISSIONERS' COURT

Motion was made by Commissioner Phillip Hinton and seconded by Commissioner Mike Fields to approve minutes from May 9, 2016 regular meeting of the Commissioners' Court. Motion passed unanimously.

3. PRESENTATION BY GLEN CALVERT WITH PRIEFERT COMPLEX DESIGNS REGARDING REMODEL OF COURTHOUSE ANNEX

Glen Calvert presented the Court with a copy of the sketch of the Titus County Annex Renovations that was done by Chris Basham. Mr. Calvert referenced items 2-b & 2-c on page 2 of the handout regarding security; façade and renovations and the new additional courtroom. He also felt that there should be the general consideration of ADA accessibility. [\(SEE ATTACHMENT 02\)](#)

Mr. Calvert feels that the project needs the following steps: define project or scope of the job; process programming; purpose; plan (square footage allocation and flow); phases and price. Judge Lee asked at what point you bring in professional help to begin the process. Mr. Calvert recommended having a small design team meet and ask each office specifically what they need. There also needs to be an architect involved and periodic workshop meetings held prior to submitting the RFQ.

Pat Dismukes, architect, came to the podium and told the Court that he felt that a structural analysis should be done to see if it is even conducive to redesign since the building is so old. He feels that you should stay with the same firm instead of bidding out to separate contractors in order for problem areas to be located easier. He recommended talking to Louis Gohmert since he was the original architect when the building was remodeled after purchasing from Guaranty Bank.

4. DISCUSS USE OF WITT BUILDING IF ANY INTERESTED PARTIES ARE IN ATTENDANCE

No one was present to discuss the use of the Witt Building. District Attorney, Chuck Bailey, has expressed that he would like to move his offices to the building for additional space.

5. PRESENTATION BY KAYBRO REGARDING RECENT "RANSOMWARE" ATTACKS ON COUNTY COMPUTERS

Shawn Bryan from Kaybro explained to the Court that "Ransomware" is a virus that takes and wipes information off of the computer and that the government had just released an announcement that it was going to get worse. "Ransomware" is transmitted through email. He advised that you contact the IT department before opening email if there is any question about it. The county has had four (4) computers affected by the virus this year. The current backup that is in place with the county backs up documents. More storage is needed to back up the entire hard drive. Mr. Bryan recommended purchasing the 12-Bay storage solution with 2TB drives and an additional two (2) drives. One drive would be used for a hot backup. This will not be an absolute fix but it will take much less time to add the rebuild data.

6. CONSIDER AND POSSIBLY APPROVE RECOMMENDATIONS FROM INFORMATION TECHNOLOGY COMMITTEE REGARDING PURCHASE OF ADDITIONAL BACKUP STORAGE CAPACITY

Motion was made by Commissioner Fields and seconded by Commissioner Riddle to approve the recommendation from the Information Technology Committee to purchase a 12-Bay Network Address Storage Server with 24TB at a cost of \$3930.00 with two (2) additional backup drives at a cost of \$200.00 each making a total of \$4348.00 for additional backup storage capacity. Motion passed unanimously. ([SEE ATTACHMENT 03](#))

7. CONSIDER AND POSSIBLY APPROVE ADDITION OF AUTOMATIC DAMPER SYSTEM AND ADDITIONAL THERMOSTAT TO THE COUNTY ATTORNEY'S OFFICE AT A COST OF \$2300

Motion was made by Commissioner Fields and seconded by Commissioner Hinton to approve the addition of automatic damper system and additional thermostat to the County Attorney's office at a cost of \$2300.00 from Roberts Air Conditioning. Motion passed four to one with Commissioner Riddle abstaining from voting. ([SEE ATTACHMENT 04](#))

8. CONSIDER AND POSSIBLY APPROVE THE ABILITY FOR PRECINCTS TO BORROW FROM THE GENERAL FUND FOR ROAD REPAIRS THAT WILL ULTIMATELY BE PAID FOR BY FEMA

Motion made by Commissioner Riddle and seconded by Commissioner Parker to grant the ability for commissioners to borrow money from the General Fund to cover the timing difference that results from the difference on road repairs until reimbursement is received from FEMA. Motion passed unanimously.

9. CONSIDER AND POSSIBLY APPROVE TRAVEL AND SEMINARS FOR TITUS COUNTY EMPLOYEES AND ELECTED OFFICIALS

Motion made by Commissioner Fields and seconded by Commissioner Hinton to approve travel and seminars for Titus County employees and elected officials. Motion passed unanimously. [\(SEE ATTACHMENT 05\)](#)

10. APPROVE ORAL AND WRITTEN REPORTS OF COUNTY OFFICIALS

Motion made by Commissioner Hinton and seconded by Commissioner Parker to approve oral and written reports of county officials. Motion passed unanimously. [\(SEE ATTACHMENT 06\)](#)

11. CONSIDER AND POSSIBLY APPROVE TREASURER'S REPORT

Motion made by Commissioner Hinton and seconded by Commissioner Fields to approve Treasurer's report. [\(SEE ATTACHMENT 07\)](#)

12. APPROVE BUDGET AMENDMENTS

There were no budget amendments.

13. SIGN PAY ORDERS AND APPROVE PAYMENTS

Motion made by Commissioner Hinton and seconded by Commissioner Parker to approve signing pay orders and approve payments. [\(SEE ATTACHMENT 08\)](#)

14. CLOSING COMMENTS BY COUNTY JUDGE AND COMMISSIONERS, IF ANY

Judge Lee informed the Court that Chief McRae will no longer be reviewing and approving the Volunteer Fire Department reports (VFD). We will have to allow for the accuracy of each VFD to approve. They would like to discontinue the run money since they have not seen any increase in participation that they had hoped for. Judge Lee will put this on the next agenda.

Sheppard Street Church of Christ will be having a Ribbon Cutting at 11:00 a.m. at their new activity center.

Commissioner Fields told the Court that the architect company was out of Tyler that did the remodel work when the annex was purchased from Guaranty Bank and that they might still have the plans of what work was done. He also had the quotes on the safety equipment that was to be submitted to TAC for the Loss Prevention Funds.

Commissioner Parker announced that there would be a re-dedication of the Chauncey May Memorial at 9:00 a.m. on Monday, May 30, 2016.

Commissioner Hinton told the Court that the head wall had been finished.

15. ADJOURN

Motion was made by Commissioner Hinton and seconded by Commissioner Parker at 10:50 a.m. to adjourn. Motion passed unanimously.