

COMMISSIONERS' COURT

SPECIAL MEETING

09.28.2015

[AGENDA](#)

[AUDIO](#)

[ATTESTATION](#)

SCROLL DOWN MINUTES AND/OR ATTACHMENTS

**COMMISSIONERS' COURT
SPECIAL MEETING
SEPTEMBER 28, 2015**

Notice is hereby given that the Titus County Commissioners' Court met in a special meeting on Monday, September 28, 2015 at 6:00 p.m. in the Titus County Courtroom with the following members present:

Brian P. Lee	County Judge
Al Riddle	Commissioner Precinct 1
Mike Fields	Commissioner Precinct 2
Phillip Hinton	Commissioner Precinct 3
Jimmy Parker	Commissioner Precinct 4
Joan Newman	County Clerk
Carl Johnson	County Auditor
Sheryl Preddy	County Treasurer
Paula Dyke	Justice of the Peace Precinct 2
Ray Barrett	Constable Precinct 2
Kay McNutt	Justice of the Peace Precinct 1,3,4
Judy Cook	Tax Assessor/Collector

Public Attending Meeting:

John & Karen Gatherer	Denise Reichert	Nigel Christopher
Judy Lee	Rhonda Kittle	Tonya Buck
Judy Kent	Tony Gesino	Kenneth Bitz
Darrell Roberts	Clint Cooper	Martha Barnard
Aileen Lindsey	Paul Lindsey	Renee Morgan
LeAnn Oglesby	Beverly Taylor	Gwen Dunn
Sue Smith	Belinda Joyner	Rebekah Konrad
Evan Konrad	Christie Davis	Brad Fosdick
Jewel Lee	Bill McNutt	Steve Austin
Tim Hightower	Sue Evenwell	Leonard Rockwell
Ralph Price	Carolyn Norman	Joyce Simpson

Invocation: Judge Lee

Pledge of Allegiance: Judge Lee

1. PUBLIC COMMENTS AND/OR REQUESTS FOR INFORMATION ON NON-AGENDA ITEMS IN ACCORDANCE WITH SECTION 551.042, TEXAS OPEN MEETINGS ACT (Listen to audio track 1 and/or see video)

There were no public comments and/or requests for information on non-agenda items in accordance with Section 551.042, Texas Open Meetings Act.

2. CONSIDER AND POSSIBLY APPROVE MINUTES FROM SEPTEMBER 14, 2015 REGULAR MEETING OF THE COMMISSIONERS' COURT (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to approve minutes from September 14, 2015 regular meeting of the Commissioners' Court. Motion passed unanimously.

3. ADOPT THE 2015-2016 BUDGET (Listen to audio track 1 and/or see video)

Motion was made by Judge Lee and seconded by Commissioner Fields to adopt the 2015-2016 Budget with the following two (2) adjustments: Add \$91,730.00 to help pay for three (3) firefighters with the City of Mount Pleasant Fire Department and return Commissioner Riddle's salary increase of \$32,000.00 back to Precinct 1's operating budget. Motion passed four to one with Commissioner Riddle voting nay.

4. ADOPT THE 2015 TAX RATE (Listen to audio track 1 and/or see video)

Motion was made by Judge Lee and seconded by Commissioner Hinton to adopt the 2015 Tax Rate of \$0.4475 per \$100 of taxable value. Motion passed four to one with Commissioner Riddle voting nay. [\(SEE ATTACHMENT 01\)](#)

5. CONSIDER AND POSSIBLY APPROVE ORDER TO ADOPT RECORDS ARCHIVAL PLAN (COUNTY CLERK'S OFFICE) (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Fields and seconded by Commissioner Hinton to approve order to adopt Records Archival Plan for the County Clerk's Office. Motion passed unanimously. [\(SEE ATTACHMENT 02\)](#)

6. CONSIDER AND POSSIBLY APPROVE THE PURCHASE OF A NEW WIRELESS DURESS/PANIC ALARM SYSTEM FOR MAIN COURTHOUSE, ANNEX, JUSTICE CENTER AND RATLIFF BUILDING AT A COST OF \$15,725.00 TO BE PAID OUT OF SECURITY FUND (Listen to audio track 1 and/or see video)

Ralph Price from Secure Tech Systems, Inc. spoke to the Court regarding the benefits of updating the panic alarm system. Judge Lee informed the Court that the Ratliff Building is not eligible to be paid out of the Security Fund. [\(SEE ATTACHMENT 03\)](#)

Motion was made by Commissioner Riddle and seconded by Commissioner Fields to approve the purchase of a new Wireless Duress/Panic Alarm System for the Main Courthouse, Annex, Justice Center and Ratliff Building at a cost of \$15,725.00 with the majority to be paid out of the Security Fund. Motion passed unanimously.

7. CONSIDER AND POSSIBLY ACCEPT PRIVATE ROAD 4742 (CADDO TRACE SUBDIVISION) AS A COUNTY ROAD (Listen to audio track 1 and/or see video)

Commissioner Parker stated that in 2010, the Court approved Private Road 4742 at Caddo Trace Estates for a permanent road and at the end of one (1) year, approve as county road if maintained to meet requirements but was never placed on agenda to approve after the waiting period of one (1) year. The road has been maintained and meets all requirements.

Motion was made by Commissioner Parker and seconded by Commissioner Hinton to accept Private Road 4742 (Caddo Trace Subdivision) as a County Road. Motion passed unanimously.

8. RECORD THE AUDITOR'S OFFICE AND COURT REPORTERS' SALARIES IN COUNTY CLERK'S MINUTES (Listen to audio track 1 and/or see video)

An order was approved by the District Court of Titus County on September 17, 2015 for the salaries of the Auditor, First Assistant Auditor, Second Assistant Auditor, Part-time Internal Auditor and Court Reporters to be recorded in the County Clerk's minutes. [\(SEE ATTACHMENT 04\)](#)

9. CONSIDER AND POSSIBLY APPROVE REPAIRS TO JUSTICE CENTER PARKING LOT (Listen to audio track 1 and/or see video)

Only one bid was received on the repairs to Justice Center parking lot.

Motion was made by Commissioner Hinton and seconded by Commissioner Riddle to approve the bid from RJ Concrete Repair in the amount of \$8600.00 to repair the Justice Center parking lot. [\(SEE ATTACHMENT 05\)](#)

10. PRESENTATION BY KENNETH BITZ, BUYBOARD SALES AND SERVICE REPRESENTATIVE (Listen to audio track 1 and/or see video)

Kenneth Bitz gave a brief overview of what the BuyBoard Cooperative can do for Titus County. They were created in 1998 and are governed by an 11-member board of directors and presently serve 34 counties of which Titus County is a member. They have over 1500 vendors which provide competitive pricing. At the end of this year, \$3.97 million was distributed back to the members in the form of rebates which is another incentive to using the BuyBoard. (SEE [ATTACHMENT 06](#))

11. CONSIDER AND POSSIBLY APPROVE TRAVEL AND SEMINARS FOR TITUS COUNTY EMPLOYEES AND ELECTED OFFICIALS (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Fields and seconded by Commissioner Hinton to approve travel and seminars for Titus County employees and elected officials. Motion passed unanimously. ([SEE ATTACHMENT 07](#))

12. APPROVE ORAL AND WRITTEN REPORTS OF COUNTY OFFICIALS (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to approve oral and written reports of county officials. Motion passed unanimously. ([SEE ATTACHMENT 08](#))

13. CONSIDER AND POSSIBLY APPROVE TREASURER'S REPORT (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Hinton and seconded by Commissioner Fields to approve Treasurer's Report. Motion passed unanimously. ([SEE ATTACHMENT 09](#))

14. APPROVE BUDGET AMENDMENTS (Listen to audio track 1 and/or see video)

There were no budget amendments.

15. SIGN PAY ORDERS AND APPROVE PAYMENTS (Listen to audio track 1 and/or view video)

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to sign pay orders and approve payments. Motion passed unanimously. ([SEE ATTACHMENT 10](#))

16. CLOSING COMMENTS BY COUNTY JUDGE AND COMMISSIONERS, IF ANY (Listen to audio track 1 and/or view video)

Judge Lee thanked everyone for attending and keeping the meeting calm.

Flu shots will be given free to employees October 5-9, 2015 (Monday – Friday) from 8:30 a.m. to 6:00 p.m. at Thurman’s Pharmacy. If spouses want the flu shot, they can pay \$25.00.

Commissioner Parker invited everyone to attend the Titus County Fair starting Wednesday.

Commissioner Fields has a ditching machine and a sickle type cutting machine that he will be putting in the auction.

ADJOURN (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Fields and seconded by Commissioner Hinton to adjourn at 7:00 p.m... Motion passed unanimously.