

**COMMISSIONERS' COURT**

**02.23.2015**

**[AGENDA](#)**

**[AUDIO](#)**

**[ATTESTATION](#)**

**SCROLL DOWN FOR MINUTES AND/OR ATTACHMENTS**

**COMMISSIONERS' COURT  
SPECIAL MEETING  
FEBRUARY 23, 2015**

Notice is hereby given that the Titus County Commissioners' Court met in a special meeting on Monday, February 23, 2015 at 6:00 p.m. in the Titus County Courtroom with the following members present:

<b>Brian P. Lee</b>	<b>County Judge</b>
<b>Al Riddle</b>	<b>Commissioner Precinct 1</b>
<b>Mike Fields</b>	<b>Commissioner Precinct 2</b>
<b>Phillip Hinton</b>	<b>Commissioner Precinct 3</b>
<b>Jimmy Parker</b>	<b>Commissioner Precinct 4</b>
<b>Joan Newman</b>	<b>County Clerk</b>
<b>Carl Johnson</b>	<b>County Auditor</b>

**Public Attending Meeting:**

<b>Rodney Glenn</b>	<b>Karen Gatherer</b>	<b>Marcia Davis</b>
<b>Joyce Simpson</b>		

**Invocation: Judge Lee**

**Pledge of Allegiance: Judge Lee**

**1. PUBLIC COMMENTS AND/OR REQUESTS FOR INFORMATION ON NON-AGENDA ITEMS IN ACCORDANCE WITH SECTION 551.042, TEXAS OPEN MEETINGS ACT (Listen to audio track 1 and/or see video)**

There were no comments and/or requests for information on non-agenda items in accordance with Section 551.042, Texas Open Meetings Act.

**2. CONSIDER AND POSSIBLY APPROVE MINUTES FROM FEBRUARY 9, 2015 REGULAR MEETING OF THE COMMISSIONERS' COURT (Listen to audio track 1 and/or see video)**

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to approve minutes from February 9, 2015 regular meeting of the Commissioners' Court. Motion passed unanimously.

**3. CONSIDER AND POSSIBLY APPROVE COOPERATING WITH THE CITY OF MT. PLEASANT ON THEIR APPLICATION FOR A GRANT TO UPGRADE THEIR RADIO COMMUNICATION SYSTEM (Listen to audio track 1 and/or see video)**

Chief Isbell was unable to be present to provide information regarding their radio communication systems. In an email received from Chief Isbell, he explained that the Mount Pleasant Police Department has been experiencing radio issues over the past three (3) years on their portable radios. The cost to fix the problem is \$71,344. The City has requested a grant through Ark-Tex Council of Governments. Due to the reporting process for Emergency Management, the City has to go through the county and the county would have to pay for the equipment up front. The City of Mount Pleasant would reimburse the county but the radios would belong to the county. [\(SEE ATTACHMENT 01\)](#)

County Auditor, Carl Johnson, asked about the insurance covering the radios since they would be in the county's name and would be considered county equipment. He also wanted to be certain that the city would reimburse the county.

Motion was made by Commissioner Riddle and seconded by Commissioner Hinton to table approving cooperating with the City of Mt. Pleasant on their application for a grant to upgrade their radio communication system until the next meeting on March 9, 2015. Motion passed unanimously.

**4. STATUS REPORT FOR TITUS COUNTY PASS THROUGH PROJECTS (Listen to audio track 1 and/or see video)**

No formal report was presented but Judge Lee did report that there was a major change in upper management at James Construction Group. A new project manager has been hired as of last week and a commitment made to get more people on the job.

Commissioner Fields stated that James Construction Group will not take a break and leave the project. They are going to get the striping on the south 271 business route done as soon as the weather allows so the barrels can be removed.

- 5. CONSIDER AND POSSIBLY APPROVE A TEMPORARY LOAN FROM THE GENERAL FUND TO THE INTEREST AND SINKING FUND IN THE AMOUNT OF \$612,000 TO BE USED TO PAY MARCH 1 BOND DEBT OBLIGATIONS UNTIL TXDOT REIMBURSEMENT PROCEEDS ARE RECEIVED IN EARLY MARCH (Listen to audio track 1 and/or see video)**

Motion was made by Commissioner Fields and seconded by Commissioner Hinton to approve a temporary loan from the General Fund to the Interest and Sinking Fund in the amount of \$612,000 to be used to pay March 1 Bond Debt Obligations until TxDOT reimbursement proceeds are received in early March. Motion passed unanimously.

- 6. CONSIDER AND POSSIBLY APPROVE CHANGING VOTING LOCATION PRECINCT 7 FROM CHAPEL HILL ISD TO NTCC (Listen to audio track 1 and/or see video)**

Motion was made by Commissioner Riddle and seconded by Commissioner Parker to approve changing voting location Precinct 7 from Chapel Hill ISD to NTCC per a Resolution approved by NTCC. Motion passed unanimously. ([SEE ATTACHMENT 02](#))

- 7. CONSIDER AND POSSIBLY APPROVE REPLACING A FOUR TON HVAC UNIT AT THE SENIOR MEAL CENTER ON N. EDWARDS (Listen to audio track 1 and/or see video)**

Bids were received to replace a 20 year old gas powered HVAC unit that has quit working at the Senior Meal Center on N. Edwards Street. ([SEE ATTACHMENT 03](#))

Motion was made by Commissioner Riddle and seconded by Commissioner Parker to approve replacing a four ton HVAC unit at the Senior Meal Center on N. Edwards with a 16 seer unit in the amount of \$4273.00 to Wood Air Conditioning Inc. Motion passed unanimously.

- 8. CONSIDER AND POSSIBLY RATIFY EMERGENCY EXPENDITURE OF \$1642 FOR THE PURCHASE OF A REPLACEMENT FIRE ALARM PANEL FOR THE COURTHOUSE ANNEX AND SMOKE ALARMS IN THE MAIN COURTHOUSE AT \$88 EACH (Listen to audio track 1 and/or see video)**

Judge Lee contacted two (2) other providers regarding the purchase of a fire alarm panel for the courthouse annex and never received any bids back. One of them did indicate that replacement would be in the \$3000.00 range. Once this fire alarm panel is replaced, they will be able to see if there are any other issues. ([SEE ATTACHMENT 04](#))

Motion was made by Commissioner Fields and seconded by Commissioner Riddle to ratify emergency expenditure of \$1642.00 for the purchase of a replacement fire alarm panel for the courthouse annex and smoke alarms in the main courthouse at \$88 each. Motion passed unanimously.

**9. CONSIDER AND POSSIBLY APPROVE MOVING THE BUSINESS MANAGER'S OFFICE TO THE FIRST FLOOR NORTHWEST CORNER (Listen to audio track 1 and/or see video)**

Discussion centered on moving the Business Manager's office to the northwest corner of the first floor. Once construction is completed on the Ratliff building, plans are to move the Auditor's office to the southwest corner. This would have the Auditor's, Treasurer's and Business Manager's offices on the same floor. This would also free up space and provide an office for the county criminal clerk. There has been an increase in new cases as well as an increase in paperwork required by the State. By moving the criminal clerk to this office, it would allow her to work without the interruptions of answering the phone and helping with the public requests.

Motion was made by Commissioner Fields and seconded by Commissioner Hinton to approve moving the Business Manager's office to the first floor northwest corner. Motion passed unanimously.

**10. CONSIDER AND POSSIBLY APPROVE TRAVEL AND SEMINARS FOR TITUS COUNTY EMPLOYEES AND ELECTED OFFICIALS (Listen to audio track 1 and/or see video)**

County Clerk, Joan Newman, informed the Court that her travel request for her and Jennifer Boyd to attend VINE training in Bowie County has been cancelled at this time.

Motion was made by Commissioner Parker and seconded by Commissioner Hinton to approve travel and seminars for Titus County employees and elected officials. Motion passed unanimously. ([ATTACHMENT 05](#))

**11. APPROVE ORAL AND WRITTEN REPORTS OF COUNTY OFFICIALS (Listen to audio track 1 and/or see video)**

Motion was made by Commissioner Riddle and seconded by Commissioner Fields to approve oral and written reports of county officials. Motion passed unanimously. ([SEE ATTACHMENT 06](#))

**12. CONSIDER AND POSSIBLY APPROVE TREASURER'S REPORT (Listen to audio track 1 and/or see video)**

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to approve Treasurer's Report. Motion passed unanimously. ([SEE ATTACHMENT 07](#))

**13. APPROVE BUDGET AMENDMENTS (Listen to audio track 1 and/or see video)**

Motion was made by Commissioner Hinton and seconded by Commissioner Fields to approve Budget Amendments #10-12. Motion passed unanimously. ([SEE ATTACHMENT 08](#))

**14. SIGN PAY ORDERS AND APPROVE PAYMENTS (Listen to audio track 1 and/or view video)**

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to sign pay orders and approve payments. Motion passed unanimously. ([SEE ATTACHMENT 09](#))

**15. CLOSING COMMENTS BY COUNTY JUDGE AND COMMISSIONERS, IF ANY (Listen to audio track 1 and/or view video)**

Judge Lee announced that the courthouse offices had been closed at 1:00 p.m. due to the weather and that the City had closed their offices at 10:45 a.m... For information to see if the offices will be open tomorrow, call 903-572-5000, press Option 2.

Commissioner Fields reported that the Tri-Lakes VFD benefit was very successful.

**ADJOURN (Listen to audio track 1 and/or see video)**

Motion was made by Commissioner Hinton and seconded by Commissioner Parker to adjourn. Motion passed unanimously.