

**COMMISSIONERS' COURT
SPECIAL MEETING
JUNE 23, 2014**

AGENDA

AUDIO

ATTESTATION TO MINUTES

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Notice is hereby given that the Titus County Commissioners' Court met in a Special meeting on Monday, June 23, 2014 at 6:00 p.m. in the Titus County Courtroom, with the following members present:

Brian P. Lee	County Judge
Al Riddle	Commissioner Precinct 1
Mike Fields	Commissioner Precinct 2
Phillip Hinton	Commissioner Precinct 3
Thomas Hockaday	Commissioner Precinct 4
Dianne Norris	County Clerk -Absent
Sheryl Preddy	County Treasurer
Carl Johnson	County Auditor
Tim Ingram	County Sheriff

Public Attending Meeting:

Norma Narramore	Teri Burge	Roy Tillman
Mary Millsap	Jimmy Parker	Chuck Burge
Jerry Ward	Judy Kent	Paul Lindsey
Dorthey West	Aileen Lindsey	Jerry Clark
Beverly Logan	Jeff McClendan	Sue Evenwel
Judy Lee	Brad Eubanks	Troy Sellers
Christie Davis	Nigel Christopher	Steve Thompson
Lou Antonelli	Hudson Olds	Carolyn Norman
Joyce Simpson		

Invocation: Judge Brian Lee

Pledge of Allegiance: Judge Brian Lee

1. PUBLIC COMMENTS AND/OR REQUESTS FOR INFORMATION ON NON-AGENDA ITEMS IN ACCORDANCE WITH SECTION 551.042, TEXAS OPEN MEETINGS ACT (Listen to audio track 1 and/or see video)

Roy Tillman, Fire Chief from the NORTEX VFD, reported that they had recently had their first ISO inspection along with their other fire station, Tri Lakes VFD, and had received a split Class 7/10 rating from the Insurance Services Office. With a split Class 7/10, all properties located within five (5) miles of the fire station will use Class 7 and those properties located farther than five (5) miles will use a Class 10. Homeowners should receive cost savings on their insurance rates effective July 1, 2014. A Hamburger Lunch Fundraiser will be held June 28, 2014 at the NORTEX Fire Station on Hwy 49 as an informational meeting to explain the details of the new grading system. He ended by thanking the county for their continued support. ([SEE ATTACHMENT #01](#))

Norma Narramore came before the court with concerns regarding the Winfield VFD being disbanded and that no one was notified about this. She would like to know what will happen to the citizens of Winfield, the building and its contents, especially a safe that was donated to the fire department by her late husband, Jake Narramore. Some of the citizens are thinking about passing out fliers to hold another meeting to see about reforming the fire department. Judge Lee responded in that he had just received email with a copy of the minutes of a Special Called Meeting on June 20, 2014 disbanding the Winfield Fire Department and what they plan to do with the equipment. He also is concerned about what will happen to the citizens of Winfield if they should need assistance with a fire. He informed the court that there will be a regular meeting of the chiefs on Thursday night at 6:30 p.m. at the Mount Pleasant Fire Department located on the south end. ([SEE ATTACHMENT #02](#))

2. CONSIDER AND POSSIBLY APPROVE MINUTES FROM JUNE 9, 2014 REGULAR MEETING OF THE COMMISSIONERS' COURT (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Hinton and seconded by Commissioner Hockaday to approve minutes from June 9, 2014 regular meeting of the Commissioners' Court. Motion passed unanimously.

3. CONSIDER AND POSSIBLY APPROVE MINUTES FROM JUNE 16, 2014 SPECIAL MEETING OF THE COMMISSIONERS' COURT (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Fields and seconded by Commissioner Hockaday to approve minutes from June 16, 2014 special meeting of the Commissioners' Court. Motion passed unanimously.

4. STATUS UPDATE FOR TITUS COUNTY PASS THROUGH PROGRAM (Listen to audio track 1 and/or see video)

Judge Lee read a report on the status of the Titus County Pass-Through Program from Mark Heidaker. ([SEE ATTACHMENT #03](#))

5. OPEN AND REVIEW BIDS AND POSSIBLY APPROVE FOR A/C REPAIR AND MAINTENANCE (2 YEAR CONTRACT) (TABLED 6-9-14) (Listen to audio track 1 and/or see video)

This was tabled from the last meeting due to calling and asking for additional options on our HVAC Maintenance. We had asked for bids in the form of hourly rates; overtime rates; material discounts and definition of regular service hours. We went back and asked for a fixed price bid for semi-annual maintenance on all units in the county, once in the spring and again in the fall. This would not cover any and all repairs that might come up. ([SEE ATTACHMENTS #04](#))

Motion was made by Commissioner Hinton and seconded by Commissioner Fields to approve the lowest bid from Roberts A/C for the period July 1, 2014 through June 30, 2015. Motion passed unanimously. Steve Thompson from Thompson Air Conditioning & Heating, Inc. asked if this was to include any other repairs that might be needed on an hourly basis and was told that the bid was to include these calls as well.

6. OPEN AND REVIEW BIDS AND POSSIBLY APPROVE FOR LANDSCAPE/MAINTENANCE SERVICE (TABLED 6-9-14) (Listen to audio track 1 and/or see video)

This item was tabled in order to get clarification from Nick Lewis on a bid he had turned in on June 9, 2014 and each bidder was asked to resubmit their bids. Nicholas Lewis changed his bid from \$36.00 per assessment for all four locations or \$9.00 per location which would include only lawn mowing, edging and weed eating to \$595.00 per month which would include all landscape maintenance services as per county specs. Stanley's Landscape Mgmt., LLC called and stated that his bid would not change from his recently submitted bid of \$760.00 per month. ([SEE ATTACHMENTS #05](#))

Motion was made by Commissioner Riddle and seconded by Commissioner Hinton to approve the low bid of Nicholas Lewis at \$595.00 per month. Motion failed two to three with Judge Lee and Commissioners Fields and Hockaday voting nay.

Motion was then made by Commissioner Hockaday and seconded by Commissioner Fields to approve the bid from Stanley in the amount of \$760.00 per month. Motion failed two to three with Judge Lee and Commissioners Riddle and Hinton voting nay.

A third motion was made by Judge Lee and seconded by Commissioner Riddle to rebid for Landscape/Maintenance. Motion passed unanimously.

Motion was made by Judge Lee and seconded by Commissioner Fields to continue with our current contract with Stanley Landscape at the current rate and extending it until July 31, 2014. Motion passed unanimously.

7. OPEN AND REVIEW BIDS AND POSSIBLY APPROVE FOR TYPE A FLEXBASE ASH (TABLED 6-9-14) (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Riddle and seconded by Commissioner Fields to approve the one bid received from Ken Guthrie from FlyAsh Direct for Type A Flexbase Ash for \$7.00 FOB per ton. Motion passed unanimously. ([SEE ATTACHMENT #06](#))

8. OPEN AND REVIEW BIDS AND POSSIBLY APPROVE FOR PLASTIC CULVERTS (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Hinton and seconded by Commissioner Fields to approve the one bid received from Holmes Concrete & Pipe Co. for plastic culverts effective from July 1, 2014 through June 30, 2015. Motion passed unanimously. ([SEE ATTACHMENT #07](#))

9. OPEN AND REVIEW BIDS AND POSSIBLY APPROVE FOR FUEL (GASOLINE AND DIESEL) (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Fields and seconded by Commissioner Hinton to approve the one bid received from Jackson Oil Company, Inc. effective July 1, 2014 through June 30, 2017. Motion passed unanimously. ([SEE ATTACHMENT #08](#))

10. CONSIDER AND POSSIBLY APPROVE ALLOWING SENIOR CITIZENS SERVICES TO CONDUCT A GARAGE SALE AT THE SENIOR'S MEAL CENTER (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Hinton and seconded by Commissioner Fields to table this item. Motion passed unanimously.

11. CONSIDER AND POSSIBLY APPROVE A PLAN TO REVISE THE CADDO TRACE SUBDIVISION (Listen to audio track 1 and/or see video)

A copy of the Attorney General's Opinion regarding revising a subdivision was obtained and determined that it is the duty of the commissioners' court to notify property owners of the subdivision of any changes. Notice must be published three times during the period that begins on the 30th day and ends on the seventh day before the date of the meeting. The notice must include a statement of the time and place at which the court will meet to hear any objections. A registered, certified letter must also be sent to each property owner. The meeting will be held on July 28, 2014 at which time the Commissioners' Court plans to vote and possibly approve the rescission of lots 1 through 7 of the Caddo Trace Subdivision. ([SEE ATTACHMENT #09](#))

Motion was made by Commissioner Hockaday and seconded by Commissioner Hinton to approve plans to move forth on plan to revise the Caddo Trace Subdivision as requested by developer, Mike Edwards. Motion passed unanimously.

12. CONSIDER AND POSSIBLY TAKE ACTION ON COMMENCEMENT OF COUNTY TRANSPORTATION INFRASTRUCTURE GRANT PROJECT Listen to audio track 1 and/or see video)

Official notice was received from TxDOT in Atlanta that we may proceed with this project. Each precinct will have to turn in detailed work sheets with the hours worked, material and equipment used according to FEMA rates.

Motion was made by Judge Lee and seconded by Commissioner Hinton to commence work according to the appropriate time frame on the County Transportation Infrastructure Grant Project. Motion passed unanimously. ([SEE ATTACHMENT #10](#))

13. CONSIDER AND POSSIBLY TAKE ACTION REGARDING THE CONTINUED USE OF THE SENIOR/MEAL CENTER BY SENIOR CITIZENS SERVICES OF TEXARKANA, INC., N.E.T.O. AND A.T.C.O.G. (Listen to audio track 1 and/or see video)

Discussion centered around determining who would pay the utilities and maintenance upkeep on the Senior/Meal Center. This could be done by allocating space usage to each entity and the county also paying a percentage. The building is provided rent free to the three entities using the building: Senior Citizens Services of Texarkana Inc. for the meals; North East Texas Opportunities (NETO) for Energy Assistance and Ark-Tex Council of Governments (ATCOG) for the TRAX bus system. ([SEE ATTACHMENT #11 FOR COPY OF YEARLY UTILITIES](#))

Motion was made by Commissioner Hockaday and seconded by Commissioner Fields to table taking action regarding the continued use of the Senior/Meal Center by Senior Citizens Services of Texarkana, Inc.; NETO and ATCOG. Motion passed four to one with Commissioner Riddle voting nay.

14. CONSIDER AND POSSIBLY APPROVE TRAVEL AND SEMINARS FOR TITUS COUNTY EMPLOYEES AND ELECTED OFFICIALS (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Fields and seconded by Commissioner Hinton to approve travel and seminars for Titus County employees and elected officials. Motion passed unanimously. ([SEE ATTACHMENT #12](#))

15. APPROVE ORAL AND WRITTEN REPORTS OF COUNTY OFFICIALS (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Hockaday and seconded by Commissioner Hinton to approve oral and written reports of County Officials. Motion passed unanimously. ([SEE ATTACHMENT #13](#))

16. CONSIDER AND POSSIBLY APPROVE TREASURER'S REPORT (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Hinton and seconded by Commissioner Fields to approve Treasurer's Report. Motion passed unanimously. ([SEE ATTACHMENT #14](#))

17. APPROVE BUDGET AMENDMENTS (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Fields and seconded by Commissioner Hinton to approve Budget Amendments #38-40. Motion passed unanimously. ([SEE ATTACHMENT #15](#))

18. SIGN PAY ORDERS AND APPROVE PAYMENTS (Listen to audio track 1 and/or see video)

Motion was made by Commissioner Hinton and seconded by Commissioner Hockaday to sign pay orders and approve payments. Motion passed unanimously. ([SEE ATTACHMENT #16](#))

19. CLOSING COMMENTS BY COUNTY JUDGE AND COMMISSIONERS, IF ANY (Listen to audio track 1 and/or see video)

Judge Lee asked Jerry Ward from the Winfield Fire Department if he had any comments to make regarding the disbandment of the fire department. Mr. Ward responded in that they had trouble getting volunteers and training and felt that they had been fighting an uphill battle.

The Caddell building is complete and ready to start moving the south side of the Elections office into that building. They should be out in about three (3) weeks and bids should be in to approve to start on the renovation of the Elections office.

There will be a meeting at the TxDOT office in Atlanta on Tuesday for elected officials from 2-4 p.m. regarding the long range plans they have made over the next three (3) years on transportation. There will be another meeting from 5-7 p.m. for the general public. The website for the proposition for transportation funding is infrastructuretexas.org. ([SEE ATTACHMENT #17](#))

ADJOURN (Listen to audio and/or see video)

Motion was made by Commissioner Hockaday and seconded by Commissioner Hinton to adjourn. Motion passed unanimously.