

**COMMISSIONERS' COURT
SPECIAL MEETING
APRIL 28, 2003**

BE IT REMEMBERED THAT THE TITUS COUNTY COMMISSIONERS' COURT met in *Special Session* on Monday, April 28, 2003, in the Titus County Courtroom with the following members present:

DANNY P. CROOKS.....COUNTY JUDGE
BOB FITCH.....COMMISSIONER PRECINCT 1
MIKE FIELDS.....COMMISSIONER PRECINCT 2
BILLY J. THOMPSON.....COMMISSIONER PRECINCT 3
THOMAS E. HOCKADAY.....COMMISSIONER PRECINCT 4
THELMA SCULLIN.....DEPUTY COUNTY CLERK

ABSENT: NONE

PUBLIC AND COUNTY OFFICIALS ATTENDING MEETING

CARL JOHNSON
DEBRA RHEA

DARON BECKHAM
DIANNE KENNEDY
NORMA NARRAMORE

GARY MURRAY
LARRY KENNEDY
NORMA NARRAMORE

**IN THE MATTER OF
PUBLIC COMMENTS AND/OR REQUEST FOR INFORMATION
ON NON-AGENDA ITEMS IN ACCORDANCE WITH
SECTION 551-042, TEXAS OPEN MEETING ACT**

There were no requests.

IN THE MATTER OF
REPLAT LOTS 1, 2 AND 3, BLOCK 1 OF LATSON HEIGHTS TO
LOT 1R, BLOCK 1, PRECINCT 4

Motion was made by Commissioner Thomas Hockaday and seconded by Commissioner Billy Jack Thompson to approve Replat lots 1, 2 and 3, Block 1 of Latson Heights to lot 1R, Block 1, Precinct 4. Motion carried unanimously.

IN THE MATTER OF
CONSIDER AND POSSIBLY APPROVE PLAT,
BROOKWOOD ADDITION, PRECINCT 3

Motion was made by Commissioner Billy Jack Thompson and seconded by Commissioner Bob Fitch to approve the plat of the Brookwood Addition, Precinct 3. Motion carried unanimously.

IN THE MATTER OF
CONSIDER AND POSSIBLY ACCEPT ROADS 3243
AND 3247 IN BROOKWOOD ADDITION AS
COUNTY ROADS, PRECINCT 3

Motion was made by Commissioner Billy Jack Thompson and seconded by Commissioner Bob Fitch to accept Roads 3243 and 3246 in Brookwood Addition as county roads. Precinct 3. Motion carried unanimously.

IN THE MATTER OF
CONSIDER APPROVAL OF BUDGET AMENDMENTS

Motion was made by Commissioner Bob Fitch and seconded by Commissioner Billy Jack Thompson to approve budget amendment #'s 7, 8, 9 and 10. Motion carried unanimously. AMENDMENTS MAY BE SEEN IN THE AUDITOR'S OFFICE.

IN THE MATTER OF
SIGN PAY ORDERS AND APPROVE PAYMENT

Motion was made by Commissioner Thomas Hockaday and seconded by Commissioner Billy Jack Thompson to sign pay orders and approve payment. Motion carried unanimously.

IN THE MATTER OF
CONSIDER AND POSSIBLY APPROVE ORAL AND WRITTEN
REPORTS OF COUNTY OFFICIALS

Motion was made by Commissioner Billy Jack Thompson and seconded by Commissioner Thomas Hockaday to approve the oral and written reports of the County Auditor, NorTex VFD, Tax Assessor, Justice of the Peace, Pct. #2. Motion carried unanimously.

IN THE MATTER OF
CONSIDER AND POSSIBLY APPROVE HEALTH FIRST TO
REVISE AND RESTATE THE TITUS COUNTY
EMPLOYEE BENEFIT PLAN

Motion was made by Commissioner Thomas Hockaday and seconded by Commissioner Billy Jack Thompson to have Health First to revise and restate the Titus County Employee benefit plan. Motion carried unanimously.

EXHIBIT A

Just after the motion carried unanimously, Commissioner Mike Fields ask the Auditor, Carl Johnson, if insurance claims this year are as bad as last years. Mr. Johnson told the Court he had not received all the information from the insurance company as of this time and he would report as soon as the information arrived.

IN THE MATTER OF
ADJOURNMENT

Motion was made by Commissioner Thomas Hockaday and seconded by Commissioner Billy Jack Thompson to adjourn the meeting. Motion carried unanimously.

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EXHIBIT A

April 21, 2003

CARL JOHNSON

The Honorable Judge Danny Pat Crooks
Titus County
County Courthouse
Mt. Pleasant, TX 75455

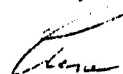
RE: PLAN DOCUMENT

Dear Judge Crooks:

As you may recall, when Gail Norris met with Titus County during the renewal process prior to the January 1, 2003 renewal, she advised that Titus County needed to revise and restate their Plan Document. The Department of Labor regulations state that the summary plan description (the booklet which is distributed to all employees and which is actually a part of your Plan Document) should be updated every five (5) years if the plan has been amended. The current Plan Document for Titus County was revised in 1998 which is within the five (5) year period; however, this was prior to going under the PPO plan effective January 1, 2000. The benefits, of course, changed considerably at that time and other amendments have also been made since then. It is always recommended that a Plan Document be revised and restated when there are material changes to the Plan.

We use a consultant to prepare the Plan Documents for our clients, and the fee is approximately \$1,500. Final cost will depend on number of revisions that have to be made to the first proof so I cannot give you an exact figure. I know you will have to get this approved by the Commissioners' Court so if you need any additional information, please let me know.

Sincerely,



Anne Collins
Service Rep.

Ac
Enc.

4-21-2003