

COMMISSIONERS' COURT  
REGULAR MEETING  
MARCH 9, 1992

BE IT REMEMBERED THAT THE TITUS COUNTY COMMISSIONERS' COURT met in Regular Session on Monday, March 9th, 1992 in the Titus County Courtroom with the following members present:

ALFORD L. FLANAGAN  
MIKE PRICE  
MIKE FIELDS  
J. W. TERRELL, JR.  
THOMAS E. HOCKADAY  
EUGENIA ROACH

COUNTY JUDGE  
COMMISSIONER PRECINCT 1  
COMMISSIONER PRECINCT 2  
COMMISSIONER PRECINCT 3  
COMMISSIONER PRECINCT 4  
COUNTY CLERK

ABSENT: NONE  
and the following proceedings were had to wit:

IN THE MATTER OF  
APPROVING FEBRUARY, 1992 MINUTES

Motion was made by Commissioner J. W. Terrell, Jr. and seconded by Commissioner Thomas E. Hockaday to correct the minutes in Volume 14 Page 170 to show B. E. Lee the owner of the land donated in Precinct 1 & 3, and approving the February, 1992 minutes. Motion carried unanimously.

IN THE MATTER OF  
A RESOLUTION FOR 9-1-1 SYSTEM

Motion was made by Commissioner Mike Price and seconded by Commissioner Mike Fields approving the Resolution For A 9-1-1 Emergency Communications System. Motion carried unanimously.



Titus County Commissioners' Court  
Mt. Pleasant, Texas

R E S O L U T I O N

WHEREAS, Titus County has the principal task to facilitate the development, implementation and maintenance of an enhanced 9-1-1 emergency communications system which relies on the automatic display of a caller's phone number and address when they dial 9-1-1; and,

WHEREAS, the roads in Titus County do not have assigned addresses and many roads have duplicated names and/or numbers; and

WHEREAS, Chapter 2, County Road and Bridge Act, (Art. 6702-1, Vernons Texas Civil Statutes) Section 2.011 (b) authorizes the Commissioners Court of a county to adopt standards to name roads and assign address numbers to property located in the unincorporated areas of the County;

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners Court of Titus County, in special meeting duly convened and acting in its capacity as the governing body of Titus County, does hereby adopt the standards attached hereto.

PASSED AND ADOPTED this 9<sup>th</sup> day of March, 1992.

*Alford L. Flanagan*  
ALFORD L. FLANAGAN, COUNTY JUDGE

*Mike Trice*  
COMMISSIONER, PRECINCT 1

*J. W. Tumbly*  
COMMISSIONER, PRECINCT 3

*Mike Fields*  
COMMISSIONER, PRECINCT 2

*Thomas E. Hockaday*  
COMMISSIONER, PRECINCT 4

#### ASSIGNING ROAD NAMES/NUMBERS

Two main objectives should be considered in proposing and assigning road names/numbers; (1) avoidance of duplicate or similar names/numbers and (2) continuity with existing road names/numbers.

The logical, grammatical order of address elements should be: street number, pre-directional, primary street name, suffix, post directional, and secondary number if any (i.e. 100 W MAIN ST. SE #201).

Street types should be categorized and defined for consistency. For example, "Circle" and "Loop" should be used only for streets which actually form a loop or circle. "Boulevard" is assigned to streets with at least 90 feet of right-of-way and streets longer than 1,500 feet may be designated "Avenue" or "Parkway".

Road names/numbers should be continuous throughout the entire length of the street, even if small changes in direction occur. New subdivisions should continue the name of an existing street or a previously approved name on an adjoining plat.

Each primary street name/number should be used only once, except that on short loop or circle may have the same root name/number as the street it intersects.

Non-specific addresses such as corner location address are not permitted (i.e. MAIN & 1ST Street).

The postal service list of abbreviations is the recommended standards to follow.

All private roads with multiple family structures must be named and specific addresses assigned to each family structure. If the private road has only a single family structure, and the entrance to the private road is from a named road, then the private road will be treated as a driveway and an address assigned at the drive with the street name being that of the named road.

#### Numbering System

The method of assigning numbers is based upon a grid system: center point within the community, with axis forming base lines, north-south line being Hwy. 67 and east-west line being FM 1402 and Hwy 271 South. The first step is to determine the point of origin for each road and consistently number in equal increments from that point of origin. This numbering system is based on relatively small, equal intervals and provide the capability to assign numbers as needed regardless of the lot size of the existing properties. This is especially important in unincorporated areas, since much of the property may be developed.

#### Block Length

The principle concerns are consistency, to the extent possible and the ability to assign numbers in a flexible range of intervals, such as 8 feet to 25 feet lengths on block frontage. Existing addressing or road layouts may require adaptation to a different block length in part of the area to be addressed. The recommended standards is ten blocks per mile or approximately 500 feet for a practical length.

#### Frontage Interval

Assuming approximately 500 foot blocks, 100 numbers per block (50 separate numbers for each side) there is a potential for assigning a number for each 10 feet.

#### Even-Odd Assignment of Numbers

If the project is extending addressing on an existing road, follow the same numbering system on each side of the road. Odd numbers should be assigned to properties on one street side and even numbers should be assigned to properties on the other side. As you increment up, even numbers should always be on the right and odd numbers should always be on the left.

#### Long Driveways or Private Roads With Only One Family Structure

Assign the address at the juncture of the driveway with the named road.

#### Other Numbering Guidelines

Multi-unit structures should use individually addressed primary numbers whenever possible.

Avoid primary street numbers longer than five characters.

Fractional addresses should not be allowed (i.e. 101 1/2 Maple Lane).

Do not use alphanumeric primary address numbers (103A Centerview).

Do not use hyphenated primary or secondary address numbers (23-423 Lakeview).

Avoid street numbers that are the next sequential even or odd number. (i.e.

102 Elm Grove, 104 Elm Grove, does not allow for division or development of adjacent properties).

#### SIGNS

A street sign and a residence or structure marker complete the link between assigning addressed and locating structures. It is recommended the Commissioners Court require all named roads (public & private) to have a sign. It is also recommended the following standards be met by all public and private road signs.

##### Material:

Engineer grade reflective sheeting on aluminum.

##### Color:

In accordance with the current signs in place at the time of this ordinance's adoption.

##### Size and Lettering:

In accordance with the current size of letters and numbers on the current road signs in place at the time of this ordinance's adoption.

Use 2" Series C (or B) upper-case letters for Lane, Loop, Circle, etc.

Use 2" Series C (or B) numbers positioned in the bottom right corner or middle of the sign to designate the block number of the street.

- 2 -

##### Visibility:

The sign should be free of any bushes, limbs etc. that may inhibit the clear view of the sign.

##### Placement:

Reflecting street signs shall be installed at all intersections and at other points where appropriate along the road.

Signs shall be placed on approved metal posts 5 feet above the pavement in accordance with the Texas Highway Department Standards and at the expense of the Developer.

## NOTIFICATION/MAINTENANCE OF ADDRESSING

Street naming/numbering and property numbering procedures are standards as authorized in the County Road and Bridge Act (Art. 6702-1, Texas Civil Statutes). These procedures will include:

A plat book containing public roads with proper numbering assigned shall be kept on file for public use. Property undergoing subdivision, development, or building permits issued in areas without street addresses must comply with the addressing procedures. As new streets are developed, addresses will be assigned by Titus County Appraisal District.

Notification in written form must be presented to the property owner and/or tenant when final assignment of addresses occurs. Notification also should be made to the U. S. Postal Service. Once notified, the address becomes effective within (14) days.

Within (14) days of notification, proper address number signage should be posted. After (30) days, if no number sign is posted, the enforcement shall consist of the proper authority posting such number and to apply applicable charges to the resident or property owner.

Maintenance of the County's addressing procedure will reside in the Titus County Appraisal District Office.

-3-

IN THE MATTER OF  
CHIEF DEPUTY SHERIFF ATTENDING A  
NARCOTICS TRAINING CONFERENCE

Motion was made by Commissioner Thomas E. Hockaday and seconded by Commissioner J. W. Terrell, Jr. approving Chief Deputy Sheriff Ricky Poole attending the 1992 Annual Training Conference of the Texas Narcotics Officer's Association in Dallas. Motion carried unanimously.

IN THE MATTER OF  
APPROVING LOAN FROM GUARANTY BANK TO  
PAY FOR SEMAN MIXER IN PRECINCT 2

Motion was made by Commissioner Mike Fields and seconded by Commissioner Thomas E. Hockaday to approve a loan from the county depository, Guaranty Bank, for a seman mixer for Precinct 2 in lieu of a lease/purchase and with the County Judge signing the note. Motion carried unanimously.

IN THE MATTER OF  
GOING OUT FOR BIDS FOR THREE -  
TON TRUCKS FOR PRECINCTS 1 & 2

Motion was made by Commissioner Mike Fields and seconded by Commissioner Mike Price to go out for bids on three-ton trucks for Precincts 1 and 2. Motion carried unanimously.

IN THE MATTER OF  
APPROVING DEPUTATION OF ROSEMARY  
PADGETT AS DEPUTY SHERIFF

Motion was made by Commissioner Mike Price and seconded by Commissioner J. W. Terrell, Jr. approving the deputation of Rosemary Padgett as a deputy sheriff. Motion carried unanimously.

IN THE MATTER OF  
APPROVING REPORTS OF OFFICIALS

Motion was made by Commissioner J. W. Terrell, Jr. and seconded by Commissioner Mike Fields approving the reports of officials. Motion carried unanimously.

IN THE MATTER OF  
SIGNING PAY ORDERS AND  
APPROVING PAYMENT OF BILLS

Motion was made by Commissioner J. W. Terrell, Jr. and seconded by Commissioner Mike Fields approving paying bills. Motion carried unanimously.

IN THE MATTER OF  
APPOINTING J. W. TERRELL, JR. TO SERVE  
ON THE 9-1-1 PLANNING COMMITTEE

Motion was made by Commissioner Thomas E. Hockaday and seconded by Commissioner Mike Price appointing J. W. Terrell, Jr. to serve on a planning committee for the 9-1-1. Motion carried unanimously.

RECESS

Motion was made by Commissioner Mike Price and seconded by Commissioner J. W. Terrell, Jr. to recess until 12:00 Noon. Motion carried unanimously.

At 12:00 Noon, the Commissioners' Court reconvened with the Mt. Pleasant City Council, the Sheriff and the Mt. Pleasant City police meeting together to consider a joint city and county addition to the county jail.

IN THE MATTER OF  
THE COUNTY AND CITY CO-OPERATING  
ON AN ADDITION TO THE COUNTY JAIL

Motion was made by Commissioner Mike Price and seconded by Commissioner Thomas E. Hockaday approving Titus County and the City of Mt. Pleasant co-operating in a joint construction of an addition to the present county jail to be used for city and county purposes. The first step agreed on is a feasibility study by an architect. Motion carried unanimously.

PROPOSED PROJECT:

Construction of City Police Facility (approximately 5,000 sq. ft.) and Parking (30-35 spaces) on lower level facing Johnson Street behind the existing Titus County Jail Facility.

Construction of Jail Expansion at same elevation as existing Jail above proposed Police Facility.

PROPOSED FINANCING:

City and County to share costs of construction based upon actual cost of two facilities. Joint expenses to be determined prior to bidding. Each entity will determine its method of financing.

DESIGN:

Architect to be jointly selected by City/County Selection team. Jail Construction experience to be given priority.

OWNERSHIP OF LAND AND STRUCTURE:

County to retain ownership of land with long-term ground lease to City. Ownership of newly constructed facilities to be separate.

POSSIBLE STAFFING MODIFICATIONS:

The City has already been designated as the primary answering point for E-911. All 911 calls will be answered first by the City dispatcher and then routed to another agency, such as the Sheriff's Department, if needed.

The present communication area in the Sheriff's Department does not have adequate room for expansion and also serves as

a control location for the Jail. Under present operating arrangements, it would not be possible to locate a central City/County dispatch at this location; however, a larger communication area could be designed in the new Police Facility to house such a combined dispatch. Additional staffing in the jail would be needed to replace the duties that are presently handled by dispatchers.

IN THE MATTER OF  
ADJOURNMENT

Motion was made by Commissioner J. W. Terrell, Jr. and seconded by Commissioner Mike Fields to adjourn. Motion carried unanimously.

COMMISSIONERS' COURT  
SPECIAL MEETING  
MARCH 23, 1992

BE IT REMEMBERED THAT THE TITUS COUNTY COMMISSIONERS' COURT met in Special Session on Monday, March 23rd, 1992 in the Titus County Courtroom with the following members present:

ALFORD L. FLANAGAN  
MIKE PRICE  
MIKE FIELDS  
J. W. TERRELL, JR.  
THOMAS E. HOCKADAY  
EUGENIA ROACH

COUNTY JUDGE  
COMMISSIONER PRECINCT 1  
COMMISSIONER PRECINCT 2  
COMMISSIONER PRECINCT 3  
COMMISSIONER PRECINCT 4  
COUNTY CLERK

ABSENT: NONE  
and the following proceedings were had to wit:

IN THE MATTER OF  
ACCEPTING BID FOR 1992 3-TON  
TRUCK FOR PRECINCT 2

Motion was made by Commissioner Mike Fields and seconded by Commissioner Thomas E. Hockaday to accept the low bid of \$18,741.44 from Donnie Keck Ford on a 1992 3-ton truck for Precinct 2. Motion carried unanimously. (One other bid was received from Sandlin Motors Incorporated for \$20,127.00.)

BID FORM

BID NUMBER

Pct #2

*took this  
Bid*

The undersigned certifies that he/she understands all the specifications that are attached hereto, and will upon acceptance of this bid by the Titus County Commissioners Court, deliver at the price bid herein the item specified.